

Pursuant Article 11 of the Associations Act (Official Gazette 88/01) and Article 27 of the Statute of the Shipmasters' Association of the Northern Adriatic – Rijeka from 14 April 2011, at its founding assembly held on 14 April 2011, adopted the following:

## **STATUTE OF THE SHIPMASTERS' ASSOCIATION OF THE NORTHERN ADRIATIC – RIJEKA**

### **I. GENERAL PROVISIONS**

#### **Article 1**

The Shipmasters' Association of the Northern Adriatic – Rijeka is a professional and voluntary, independent, non-party and non-profit legal entity, which, within the framework of the Constitution, the Act and this Statute, advocates for the realization of the general interests of ship masters.

#### **Article 2**

The name of the association is the Shipmasters' Association of the Northern Adriatic – Rijeka (hereinafter the Association).

The seat of the Association is Rijeka.

The abbreviated name of the Association is: Kraljica mora (Queen of the Sea).

The Association has the status of a legal entity and is registered in the Register of Associations at the Office for General Administration of the Primorje-Gorski Kotar County.

#### **Article 3**

The Association is represented by the President of the Association, and in his absence by the President of the Executive Board.

#### **Article 4**

The emblem of the Association consists of a circle, in the background of which there is the tricolour. Inside the circle there is the image of Our Lady of Trsat. On the upper rim of the circle there is the inscription "Kraljica mora" ("Queen of the Sea"), and on the lower "Udruga pomorskih kapetana sjevernog Jadrana" ("Shipmasters' Association of the Northern Adriatic"). Outside the imaginary circle of the emblem a stylized wind rose spreads radially in two colours.

#### **Article 5**

The association has its seal. The seal is round in shape with a diameter of 25 mm. In the middle of the steering wheel there is an admiralty anchor, and in the circle there is the inscription "Udruga pomorskih kapetana sjevernog Jadrana" Rijeka-Hrvatska ("Shipmasters' Association of the Northern Adriatic", Rijeka-Croatia).

#### **Article 6**

The motto of the Association is "Ploviti se mora" ("One must sail").

#### **Article 7**

The Association can cooperate and join related societies and associations in the country and international organizations abroad.

## **II. GOALS AND ACTIVITIES OF THE ASSOCIATION**

### **Article 8**

The Association has the following goals:

1. Organizational linking of shipmasters by joining the Association, as a unique and professional organization to protect professional standards and interests and preserve the reputation and maritime tradition of its members.
2. Professional and scientific training of shipmasters in shipping and maritime economy.
3. Participation, cooperation and contribution in solving educational and economic issues in maritime affairs.
4. Improvement of environmental protection.

### **Article 9**

The Association shall achieve its goals through the following:

1. Professional training of its members, organizing lectures, expert discussions and surveys, seminars, courses and publishing occasional publications.
2. Monitoring and considering technical, scientific and economic issues in the field of maritime affairs in cooperation with the maritime bodies of the state administration and with other active scientific organizations whose activities are related to maritime affairs.
3. Providing appropriate expert opinions, recommendations and proposals to competent administrative bodies of the state administration in solving various issues in the field and their implementation.
4. Participating in the preparation of draft regulations in the field of maritime affairs and proposals for the adoption of international conventions and recommendations in these areas and their implementation.
5. Regular monitoring, study of curricula, alignment with the international standards for training deck officers and other personnel of the merchant navy, participation in the organization and development of maritime education, providing expert opinions and proposals, direct cooperation with competent bodies of state administration and economy.
6. Acquiring professional magazines and books (domestic and foreign editions), organizing and maintaining a professional library that can be used by all members of the Association.
7. Providing legal advice and legal protection to its members.
8. Organizing social life.
9. Professional cooperation with related associations in the country and abroad.

## **III. RIGHTS AND OBLIGATIONS OF ASSOCIATION MEMBERS AND DISCIPLINARY MEASURES**

### **Article 10**

#### **a) Access to membership**

Natural and legal persons who comply with the provisions of this Statute may become members of the Association.

Membership is voluntary.

Members of the Association can be regular, associate, supporting and honorary.

## **Article 11**

Regular members can be persons who have a certificate of competency for Master on a ship of 3000 GT or more, Chief Mate on a ship of 3000 GT or more, and Master of a ship up to 3000 GT.

Associate members can be persons who hold a certificate of competency for an Officer in charge of a navigational watch on ships of 500 GT or more.

All members of the Association have equal rights and obligations in terms of this Statute.

Recognitions can be awarded to regular and associate members.

## **Article 12**

One can become a regular and associate member of the Association by registering in the Register of the Association. When becoming a member, the candidate shall fill out an application form in which they enter: first and last name, day, month and year of birth, municipality and county, citizenship, certificate of competency, address and employment. By signing the membership form, the member of the Association assumes all rights and obligations from this Statute.

The consent on admission to membership of the Association for regular, associate, supporting and honorary members of the Association is issued by the Executive Board of the Association.

A membership card is issued to the registered member.

If the request for membership in the Association is rejected by the Executive Board, an appeal can be submitted to the Assembly of the Association within 30 days. The appeal is submitted to the Executive Board and shall be considered at the next Assembly. The decision of the Assembly is final.

## **Article 13**

Supporting members of the Association can be:

1. students of maritime secondary schools in their final year of schooling, nautical department; trainees for the profession of the maritime officer; students of higher maritime schools and maritime colleges or persons with completed higher education or university education in the nautical field;
2. natural or legal persons who cooperate with the Association and contribute to the expansion and improvement of the work and progress of the Association with their activities;
3. educators who, through their activities, contribute to the advancement and training of naval officers.

Supporting members cannot elect or be elected to the bodies of the Association.

Awards can be given to supporting members of the Association.

## **Article 14**

An honorary member of the Association can be any natural or legal person who has contributed to the achievement of the activities, goals and development of the Association through special efforts.

Honorary members of the Association can also be foreign citizens if they meet the requirements from the previous paragraph. Honorary members are appointed by the Assembly

on the proposal of the Executive Board of the Association. Awards can be given to honorary members of the Association.

b) Rights and obligations of regular and associate members

### **Article 15**

The rights of regular members are:

- a) to elect and be elected to all bodies of the Association;
- b) to participate and decide in determining the activities of the Association, especially in discussions, proposals and requests;
- c) to perform activities and tasks;
- d) to participate in all professional and social manifestations of the Association;
- e) to use all the privileges of the Association, help with professional development, acquisition of professional literature and others;
- f) to use the help of the Association for employment and signing on.

Associate members have the same rights as regular members except the rights from item a) and decision-making from item b) of this Article.

### **Article 16**

The obligations of regular and associated members are:

- a) to comply with the provisions of the Statute;
- b) to represent and promote the tasks and goals of the Association, especially in discussions, proposals and requests;
- c) to implement the decisions and conclusions of the Assembly;
- d) to pay the membership fee regularly;
- e) to regularly contact the secretariat of the Association, i.e. to inform of any personal change related to employment, completion of education, change of residential address, etc.;
- f) to actively participate in all the actions of the Executive Board of the Association, which are organized to achieve and preserve the rights of members of the Association or the Association in general.

c) Termination of membership

### **Article 17**

Membership in the Association shall terminate:

- a) by termination of the Association's work;
- b) by resignation at a personal request;
- c) by exclusion;
- d) by death.

A written explanation is required for withdrawal from membership at personal request. Upon termination of membership in the Association, all rights provided for in this Statute shall be lost.

### **Article 18**

Exclusion from the Association applies to a member of the Association if their activities are not in accordance with the provisions of this Statute or the Associations Act, and if:

- a) they intentionally violate the provisions of this Statute or if they refuse to carry out, i.e., perform the duties and tasks entrusted to him, which are in accordance with the provisions of this Statute;
- b) if their behaviour causes harmful consequences by damaging the reputation and dignity of the member and/or the dignity of the Association;
- c) if, even after the warning, they do not pay the membership fee for two consecutive years;
- d) if, during admission to membership, they provide untrue information important for joining the Association.

### **Article 19**

When the Executive Board of the Association learns that the conditions from Article 18 of this Statute have occurred for an individual member of the Association, it shall make a proposal to the Court of Honour to investigate the case, submit a report and draft a decision to the Executive Board.

In the case of a proposal for expulsion, the decision on expulsion from the Association shall be made by the Executive Board of the Association, which informs the expelled member of its decision in writing.

### **Article 20**

Within 30 days from the date of receipt of the decision, the expelled member may, through the Executive Board, submit an appeal to the Assembly of the Association, which is authorized to confirm or cancel the decision on exclusion.

Voting is secret.

## **IV. INTERNAL ORGANIZATION OF THE ASSOCIATION**

### **Article 21**

Bodies of the Association:

- Assembly
- President and Vice-President
- Executive Board
- Supervisory Board
- Court of Honour

- a) Assembly

### **Article 22**

The Assembly is the highest management body and the leader of all activities of the Association.

### **Article 23**

The Assembly can be regular, elective, extraordinary and formal.

Regular Assembly is held every year, and the Election Assembly every four years.

The Extraordinary Assembly is convened at the request of at least 30 members of the Association or the President or the Executive Board and resolves only those issues for which it was convened.

The Formal Assembly is convened by the Executive Board as necessary.

The work of the Assembly takes place in accordance with the Rules of Procedure of the Assembly.

#### **Article 24**

The Assembly of the Association consists of all regular members of the Association with paid membership fees.

Associated, supporting and honorary members of the Association also participate in the work of the Assembly, but without decision-making rights.

Associated members of the Association can choose 5 members from among themselves who shall have decision-making rights.

Members of the Association who are on board and cannot attend the work of the Assembly can submit their proposals or reports in writing or by e-mail, and the Executive Board shall ensure that these materials are sent to the Assembly.

#### **Article 25**

The Assembly of the Association shall be convened by the Executive Board at least 15 days in advance by indicating the day, time and place of the Assembly and by proposing the agenda.

The Assembly shall be convened by a written invitation to each member of the Association.

#### **Article 26**

Decisions of the Assembly are valid if they are approved by a majority of the members present at the Assembly, if at least a third of the regular members are present at the session.

The decision to dissolve the Association shall be made by the Assembly with a two-thirds majority of the members present at the Assembly.

#### **Article 27**

The Assembly shall discuss and decide on the following:

1. Adoption of the Statute, its amendments and other general acts necessary for the operation of the Association;
2. Adoption of the Rules of Procedure of the Assembly;
3. Considering the report for the past period on the work of the President, the Executive Board, the Supervisory Board, the Court of Honour and on activities in the implementation of the Association's program activities;
4. Adoption of the program activity for the following period and operating programs;
5. Electing and dismissing the President and Vice-Presidents of the Association, members of the Executive Board, the Supervisory Board and the Court of Honour;
6. Approval of the final account for the previous period;
7. Adoption of the financial plan of income and expenditure for the following period;
8. Electing and dismissing the editorial team, editor-in-chief and the editorial board of the Association's newsletter;

9. Deciding on the Association's membership in related professional organizations in the country and international associations;
10. Deciding on the termination of the Association;
11. Performing other activities that belong to the scope of work of the Assembly, in accordance with this Statute.

b) President of the Association

### **Article 28**

The President of the Association shall:

1. Organize the work of the Assembly;
2. Manage the Assembly;
3. Represent the Association;
4. Initiate a discussion on certain issues from the scope of work of the Assembly and the Executive Board;
5. Familiarize the public and members of the Association with the work of the Assembly and its bodies, as well as other issues related to the work of the Association;
6. Perform other activities provided for in this Statute.

The President of the Association shall report on his work to the Executive Board and submit a report to the Assembly of the Association.

In case of absence or inability, the President shall be replaced by the Vice President.

c) Executive Board

### **Article 29**

The Executive Board is the executive body of the Association, consisting of 7 members.

At its first session the Executive Board shall elect the President and Vice President of the Executive Board, the Secretary and the Treasurer from among the members, unless the Assembly decides otherwise.

Associated members can elect their representative and their deputy to the Executive Board.

### **Article 30**

The Executive Board shall hold its sessions as necessary, at least once a month. Sessions shall be convened by the President or the President of the Executive Board. The Executive Board makes legally valid conclusions by the majority of the members present, if at least 4 members are present at the session.

The invitation to the session is also sent to members of the Supervisory Board.

### **Article 31**

The Executive Board shall perform the following tasks:

1. Convene the Assembly of the Association according to Article 25 of the Statute;
2. Prepare the agenda of the Assembly;
3. Implement decisions, guidelines and recommendations of the Assembly;
4. Determine the proposal of the Statute and Rules of Procedure or their amendments. It interprets the provisions of the Statute and other acts;

5. Determine the points of view, requests, proposals and opinions in the field of maritime and professional protection of its members;
6. Confirm the admission of new members and make decisions on termination of membership;
7. Take care of the legality and regularity of the material and financial operations of the Association;
8. Appoint temporary committees for the execution of certain tasks;
9. Make decisions on cooperation with related professional organizations in the country and abroad;
10. Monitor the work of the membership and propose awards and recognition for special merits of the members;
11. Perform other tasks within its scope of work in accordance with the provisions of this Statute;
12. Submit a report on its work to the Assembly of the Association

d) Supervisory Board

### **Article 32**

The Supervisory Board is elected by the Assembly. The Board has 3 members, who elect a president from among themselves at their first meeting.

### **Article 33**

The Supervisory Board shall perform the following duties:

1. Supervise the correctness of material and financial operations;
2. Supervise the implementation of the Statute and other general acts of the Assembly;
3. Submit a report to the Assembly, and submit a copy of the report to the Executive Board.

Members of the Supervisory Board attend the sessions of the Executive Board, without the right to make decisions. If the body of the Association that has been warned by the Supervisory Board of a violation of the law or this Statute does not take any measures to eliminate the violation, the Supervisory Board shall inform the body with which the Association is registered.

e) Court of Honour

### **Article 34**

The Court of Honour is elected by the Assembly. The Court of Honour has 3 members, who elect a president from among themselves at their first session.

### **Article 35**

The Court of Honour shall resolve possible disputes arising from membership in the Association, between members of the Association and/or the Executive Board and/or the Supervisory Board, and/or violations of the provisions of this Statute.

### **Article 36**

Any member of the Association, the Executive Board or the Supervisory Board can submit a proposal for the initiation of disciplinary proceedings.

The Court of Honour and/or the members of the Court of Honour cannot initiate disciplinary proceedings.

The proposal to initiate disciplinary proceedings shall be submitted to the Executive Board, which submits the proposal to the Court of Honour.

After studying the proposal and the reasons for initiating the disciplinary procedure, the Court of Honour shall establish the factual situation and obtain other evidence, and:

1. Make a decision on the disciplinary measure;
2. Inform the member about their decision in writing, and submit a copy of the decision to the Executive Board;
3. In the case of a decision on exclusion from the Association, the proposal shall be submitted to the Executive Board, which makes the decision on exclusion. The Executive Board shall inform the expelled member about their decision. The Court of Honour shall submit a report on their work to the Assembly.

A member against whom a disciplinary measure has been imposed may, within 30 days from the date of receipt of the decision, submit an appeal to the Assembly of the Association through the Executive Board, which is authorized to confirm or cancel the decision on exclusion.

The decision of the Assembly is final.

### **Article 38**

Disciplinary measures are:

1. Warning
2. Reprimand
3. Expulsion from the Association

A warning is issued to a member of the Association for a minor violation of membership obligations.

A member of the Association is reprimanded for repeated minor violations of membership obligations or serious violations of membership obligations.

## **V. METHOD OF ELECTION AND REVOCATION**

### **Article 39**

All bodies of the Association are elective. Elected representatives at the Assembly are morally and materially responsible for their work to the Assembly and the President of the Association.

### **Article 40**

At the sessions of the Assembly and other bodies, elections shall be held publicly, by show of hands, unless the Assembly or another body of the Association decides otherwise.

### **Article 41**

If, due to illness or other justified reasons, a member of the Executive Board, Supervisory Board or Court of Honour is unable to hold office, or if a member of these bodies submits a written resignation to the President of the Association, the President and the Executive Board may appoint a new member temporarily from the next Assembly.

#### **Article 42**

The mandate of the body at the Assembly lasts 4 years, and by decision of the Assembly, the election can be repeated for the next term.

### **VI. MATERIAL AND FINANCIAL ASSETS**

#### **Article 43**

The tangible assets of the Association consist of movable assets and monetary assets:

- membership fees and membership contributions,
- grants, donations and gifts,
- income from publishing activities in accordance with the law,
- income from organizing courses and consulting, holding professional seminars, lectures and other activities of the Association.

#### **Article 44**

At the proposal of the Executive Board, the Assembly shall determine the amount of the membership fee for the following period.

In special cases, the amount of the membership fee at the beginning of the year until the first following assembly can be determined by the Executive Board.

#### **Article 45**

The financial operations of the Association shall be performed in accordance with the existing legal regulations on the financial operations of non-profit organizations.

#### **Article 46**

The principal ordering all payments shall be the President of the Association, and in his absence or inability, the President of the Executive Board. The report on payments shall be submitted to the Executive Board for approval.

#### **Article 47**

A member of the Association's body has the right to pay the expenses of official travel, which are related to the performance of the task, according to the submitted and certified invoices.

#### **Article 48**

All members of the Association, activists, may be awarded monetary rewards for their work in the Association.

The decision on the amount of permanent or occasional monetary awards shall be made by the Executive Board.

## **VII. PUBLICITY OF WORK**

### **Article 49**

The work of the Association and its bodies is public.

The publicity of the work shall be achieved through means of communication at the meetings of the Association's bodies and by reporting:

- through the daily press and other newspapers and other media, radio and television;
- at membership meetings, public forums and in other appropriate ways;
- through the Internet and the website.

The body of the Association can exceptionally, for a particular point or the entire agenda of its session, exclude the public if it is in the interest of the Association and its members.

### **Article 50**

The President, the President of the Executive Board and the Secretary are responsible for the implementation of the principle of publicity of the Association's work.

### **Article 51**

The association publishes a newsletter in order to achieve the objectives of the Association's activities, for the purpose of more complete reporting to the membership on the work of the Association and professional, expert and scientific information of the members.

### **Article 52**

The editorial team of 3 members headed by the editor-in-chief of the newsletter carries out operational tasks in the preparation, editing and printing of the newsletter.

The Editorial Board, which has 5 members, participates in the preparation for the publication of each issue of the newsletter.

The Editorial Board is an advisory body of the Editorial Team.

It is appointed by the Assembly from among its ranks based on expertise and journalistic experience.

The Editorial Board contributes to the quality of articles in a professional sense with its advice.

## **VIII. PROCEDURE FOR THE ADOPTION OF THE STATUTE**

### **Article 53**

Proposals for the adoption of a new Statute or its amendments may be submitted by:

- 3 members of the Executive Board, or
- the Supervisory Board, or
- 10 members of the Association.

The proposal is submitted to the Executive Board, which, if it deems the proposal justified, will appoint a committee to draft the new Statute, i.e. the Statute with amendments.

If the proposer is not satisfied with the opinion of the Executive Board, he can turn to the assembly, which shall make the final decision.

#### **Article 54**

The aforementioned Board shall prepare a draft of the new Statute, i.e., a draft of the amended Statute and submit it to the Executive Board with an explanation.

On the basis of the presented proposals and opinions, the Executive Board shall determine the final proposal of the new Statute, i.e., the amended Statute, and submit it to the Assembly for consideration and adoption.

The decision to change the Statute or to introduce amendments is made by a two-thirds majority of the members present at the Assembly.

### **IX. TERMINATION OF THE ASSOCIATION**

#### **Article 55**

The Assembly shall make a decision on the termination of the Association if the number of members decreases below the number determined for its establishment.

#### **Article 56**

The Association shall cease to operate if the conditions set forth in Article 28 of the Associations Act (Official Gazette 88/01) are met.

If the Association ceases to operate, the Assembly shall appoint a liquidation commission that shall act as a liquidator in accordance with the existing legal regulations, and all movable property shall go to the Maritime School in Bakar, 14 Nautička Street.

### **X. TRANSITIONAL AND FINAL PROVISIONS**

#### **Article 57**

This Statute shall enter into force on the day of its adoption at the Founding Assembly held in Rijeka on 7 November 2002, and shall be applied on the day of entry in the register of associations at the Office for General Administration of the Primorje-Gorski Kotar County.

In Rijeka, 14 April 2011

President of the Association Captain Juraj Karninčić